

**DRAFT PETROLEUM INDUSTRY
INFORMATION REPORTING PROGRAM
REPORTING INSTRUCTIONS**

1/00/04
PUBLICATION # XXX-XX-XXX



Arnold
Schwarzenegger,
Governor

The purpose of this manual is to provide instructions to those entities required to submit data to the California Energy Commission pursuant to Public Resources Code Section 25350 et seq. (Statute) and California Administrative Code Title 20, Section 1361 et seq. (Regulations). The Energy Commission's authority for requiring these reports are in the Public Resources Code and California Administrative Code.

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TABLE OF REPORTS

The following table summarizes the reports and the applicable reporting entities.

REPORT NUMBER	TITLE OF REPORT	COMPANIES REQUIRED TO FILE THIS REPORT
W08	Major Petroleum Storer and Terminal Weekly Report	Major Petroleum Storers. Terminal Operators. Refiners. Refineries with Storage and Terminals off the Refinery Site
W700	Imports, Exports and Intrastate Movements Weekly Report	Importers. Exporters. Major Petroleum Products Transporters.
W800	Weekly Refinery Production and Stock Report	Refiners.
W900	California Weekly Dealer Tank Wagon Price Report	Refiners.
M07	Major Petroleum Product Marketers Report	Major Petroleum Product Marketers. Exempt Fuel Transporters.
M08	Major Petroleum Storer and Terminal Monthly Report	Major Petroleum Storers. Terminal Operators. Bulk Terminals.
M12	Major Petroleum Product Storers Report	Major Petroleum Product Storers.
M13	Refinery Report	Refiners.
M700	Imports, Exports and Intrastate Movements Monthly Report	Importers. Exporters. Major Petroleum Products Transporters.
M782B	Monthly Sales Report	Major Petroleum Marketers.
M810	Monthly Refinery Report Addendum	Refiners.
M900	California Monthly Dealer Tank Wagon Price Report	Refiners.
A03	Major Crude Oil Transporters Annual Report	Major Crude Oil Transporters.
A04	Refiners Annual Report	Refiners.
A06	Major Petroleum Product Transporters Annual Report	Major Petroleum Product Transporters.
A08	Major Petroleum Products Storer Annual Tank Report	Major Petroleum Product Storers.
A10	Major Petroleum Product Marketer Annual Transportation Report	Major Petroleum Product Marketers. Exempt Fuel Transporters.
A11	Major Petroleum Product Storers Annual Transportation Report	Major Petroleum Product Storers.
A14	Major Crude Oil Producers Annual TEOR Report	Major Crude Oil Producers.
A14X	Major Crude Oil Producers Annual TEOR Steam Use Report	Major Crude Oil Producers.
A15	Annual Fuel Station Survey Report	Retail fuel providers.
EIA 782A	Refiners/Gas Plant Operators Monthly Petroleum Product Sales Report	Refiners. Major Petroleum Marketers.
EIA 800	Weekly Refinery Report	Refiners.
EIA 810	Monthly Refinery Report	Refiners.

FREQUENTLY ASKED QUESTIONS

WHAT IS THE AUTHORITY FOR THE ENERGY COMMISSION TO COLLECT THIS DATA?

The Energy Commission's authority for requiring these reports are in the Public Resources Code Section 25350 et seq. (Statute) and California Administrative Code Title 20, Section 1361 et seq. (Regulations).

IS THE DATA KEPT CONFIDENTIAL?

The Energy Commission's authority for maintaining confidentiality of the reports is specified in the Public Resources Code:

"25364. (a) Any person required to present information to the commission pursuant to Section 25354 may request that specific information be held in confidence. Information requested to be held in confidence shall be presumed to be confidential.

(b) Information presented to the commission pursuant to Section 25354 shall be held in confidence by the commission or aggregated to the extent necessary to assure confidentiality if public disclosure of the specific information or data would result in unfair competitive disadvantage to the person supplying the information.

(c) (1) Whenever the commission receives a request to publicly disclose unaggregated information, or otherwise proposes to publicly disclose information submitted pursuant to Section 25354, notice of the request or proposal shall be provided to the person submitting the information. The notice shall indicate the form in which the information is to be released. Upon receipt of notice, the person submitting the information shall have 10 working days in which to respond to the notice to justify the claim of confidentiality on each specific item of information covered by the notice on the basis that public disclosure of the specific information would result in unfair competitive disadvantage to the person supplying the information.

(2) The commission shall consider the respondent's submittal in determining whether to publicly disclose the information submitted to it to which a claim of confidentiality is made. The commission shall issue a written decision which sets forth its reasons for making the determination whether each item of information for which a claim of confidentiality is made shall remain confidential or shall be publicly disclosed.

(d) The commission shall not make public disclosure of information submitted to it pursuant to Section 25354 within 10 working days after the commission has issued its written decision required in this section.

(e) No information submitted to the commission pursuant to Section 25354 shall be deemed confidential if the person submitting the information or data has made it public.

(f) With respect to petroleum products and blendstocks reported by type pursuant to paragraph (1) or (2) of subdivision (a) of Section 25354 and information provided pursuant to subdivision (h) or (i) of Section 25354, neither the commission nor any employee of the commission may do any of the following:

(1) Use the information furnished under paragraph (1) or (2) of subdivision (a) of Section 25354 or under subdivision (h) or (i) of Section 25354 for any purpose other than the statistical purposes for which it is supplied.

(2) Make any publication whereby the information furnished by any particular establishment or individual under paragraph (1) or (2) of subdivision (a) of Section 25354 or under subdivision (h) or (i) of Section 25354 can be identified.

(3) Permit anyone other than commission members and employees of the commission to examine the individual reports provided under paragraph (1) or (2) of subdivision (a) of Section 25354 or under subdivision (h) or (i) of Section 25354.

(g) Notwithstanding any other provision of law, the commission may disclose confidential information received pursuant to subdivision (a) of Section 25304 or Section 25354 to the State Air Resources Board if the state board agrees to keep the information confidential. With respect to the information it receives, the state board shall be subject to all pertinent provisions of this section.

25366. Any confidential information pertinent to the responsibilities of the commission specified in this division which is obtained by another state agency shall be available to the commission and shall be treated in a confidential manner.”

The procedures specified in the statutes will be implemented in the event of a request for information.

WHERE TO SUBMIT REPORTS?

Via email to PIIRA@ENERGY.STATE.CA.US

ARE ELECTRONIC REPORTS AVAILABLE?

Yes. Electronic versions of the reports can be downloaded in Microsoft Excel format from the Energy Commission website.

DO I HAVE TO USE THE REPORT FORMAT SPECIFIED BY THE ENERGY COMMISSION?

No. The Energy Commission must approve the format of the reports but can approve alternative formats. Work with Energy Commission staff if you would like to file reports in an alternative format.

WHAT IS THE REPORTING PERIOD?

Weekly: Friday 12:00 am to Friday 11:59pm PST
Monthly: 12am on first day of calendar month to 11:59pm on the last day of the Calendar Month, PST.
Annually: Calendar year: January 1 (12:01am PST) to December 31 (midnight) PST.

WHAT IS THE FILING DEADLINE?

Weekly: Tuesday of each Week, 5:00pm PST
Monthly: No later than 30 days after the last day of each Month, 5:00pm PST.
Annually: No later than February 15, 5:00pm PST each calendar year

HOW SHOULD THE DATA BE ROUNDED?

Report all units in quantities to the nearest thousands of barrels. Report all prices to the nearest cent. Quantities ending in 4999 or less are to be rounded down and quantities ending in 501 or more are to be rounded up. For example, 108,499 barrels is reported as 108 and 108,501 as 109. Even numbers ending in 500 should be rounded down and odd numbers ending in 500 should be rounded up. For example, 106,500 should be reported as 106 and 109,500 should be reported as 1110. Report all percentages in the nearest whole numbers, rounding as necessary by applying the same principles used for units of quantity. In all cases where the reported quantity or percentage is zero, enter "0."

I FILE FEDERAL REPORTS, WHICH OF THOSE ARE REQUIRED TO ALSO BE FILED WITH THE ENERGY COMMISSION?

Companies that file the EIA-800, EIA-810 and EIA-782A reports with the Federal Energy Information Administration shall also file copies of those reports with the Energy Commission.

IF I EMAIL THE REPORT, HOW DO I SIGN THE REPORT?

The name of the person filing the report types their name into the signature block of the report.

WHAT DO I DO IF I NEED TO REVISE A REPORT?

If data has already been submitted, submit a revised report and accompany the revised report with an explanation of why the report is being revised.

WHAT IF I HAVE MORE QUESTIONS?

Email your questions to piira@energy.state.ca.us. Someone from the Energy Commission's Transportation Fuels office will reply to you directly. You may also phone the Transportation Fuels Office at 916-654-4868 and your call will be directed to the appropriate staff for response.

Staff assigned to the PIIRA Program include: Pat Perez (Transportation Fuels Office Manager), Sue Kateley, Michael Nyberg, Jeff Poteet, Irene Salazar

Any of these individuals should be able to assist you.

CEC-W08 INSTRUCTIONS

CALIFORNIA MAJOR PETROLEUM STORER AND TERMINAL WEEKLY REPORT

The California Major Petroleum Storer and Terminal Weekly Report collects data on fuel, blendstocks and blending component inventories not located at a Refinery in California (inventories at Refineries are reported on CEC-W800). Companies required to file this report are Major Petroleum Storers, Terminal Operators, Refiner and Refineries with Storage and Terminals off the refinery site. The entity with control of the storage tanks (that is, responsible for maintenance, receiving and disbursing inventory and monitoring inventory levels) files this report.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will inform you of your number once data collection is underway.

Terminal Name – Enter the common name you use to refer to the terminal.

Terminal Address – Enter the physical address of where the terminal is located.

Reporting Date – Enter the date for which this form is filled out (Month, Day, and Year).

Total Product Received – Enter the total volume of all crude oil, finished gasoline and distillates, blend stocks and blending components received.

Production – Enter the volume of finished fuels produced.

Receipts – Enter the total receipts as of Friday 7:00 a.m. If a delivery into the terminal ends after the reporting cutoff, please include the balance of the receipt in the following week's report.

Ending Inventory – Enter the inventory on hand as of Friday 7:00 a.m.

CEC-W700 INSTRUCTIONS

CALIFORNIA IMPORTS & EXPORTS INTRASTATE MOVEMENTS REPORT

The Imports & Exports Intrastate Movements Report collects data relating to petroleum product movements into California, exports from the state, and movement within the state of California. Importers, Exporters and Major Petroleum Product Transporters are required to file this report.

Company Name – Enter the firm’s corporate name. Local offices may each complete and submit forms.

Company ID Number – Leave blank. The CEC will inform you of your number once data collection is underway.

Company Address – Enter the physical address of where the company is located.

Report Date – Enter the date for which this form is filled out (Month, Day, and Year).

Product Code – Enter the appropriate product code for the shipment. If the product code is not listed, use the space provided to better describe the petroleum product. For rail shipments, list total product and destination.

Load/Receipt Date – Enter the date when cargo of similar product is fully loaded or completely received from the marine vessel. If load/receipt of cargo begins on a Friday but completes after the reporting period closes, the cargo should be reported as “loaded” or “received” on the report for the next time period.

Ship Name – This information is not required on the weekly report but is required on the monthly report.

Load/Receipt Port – Enter the name of the physical location that marine cargo was loaded or received. Please include wharf designation and name of the closest incorporated city.

Country of Origin – This information is not required on the weekly report but is required on the monthly report.

Port(s) of Origin – This information is not required on the weekly report but is required on the monthly report.

Volume – Using thousands of barrels as the unit of measure, enter the amount of product loaded or received.

CEC-W800 INSTRUCTIONS

CALIFORNIA WEEKLY REFINER and BLENDING FACILITIES REPORT

The CEC Form W800 collects data on the operations of petroleum refineries and blending facilities (terminals that do not blend are not required to complete W800). Terminals connected to a refinery are included as part of the refinery. Data include input and stocks of refinery feedstock and net production and stocks of selected finished petroleum products. Data is collected from all refineries and blending facilities in the state of California. Firms required by the Department of Energy to submit EIA Form 800 must also provide copies of their completed EIA Form 800 to the Energy Commission.

Refinery Name – Enter the name of the refinery.

Refinery Address – Enter the physical street address of the refinery within California.

Reporting Week/Year – Enter the week and year for which this report covers. Include beginning and end dates in MONTH/DAY format.

Net Production – Enter quantities that represent net production of each product listed (gross refinery production of each product minus refinery input of each product). In calculating net production, do not subtract out any product used as input to a petrochemical facility within the refinery. If net production is a negative number, enter it as a negative number.

Stocks – Report stocks in the custody of the refinery regardless of ownership. Reported stock quantities should represent actual measured inventories corrected to 60 degrees Fahrenheit.

CEC-W900 INSTRUCTIONS
CALIFORNIA ADJUSTED WEEKLY DEALER TANK WAGON PRICE REPORT

The CEC W900 collects data from refineries on delivered wholesale gasoline prices and delivered volumes group by regions of California. All refiners that sold in excess of 840,000 gallons of gasoline the previous calendar year must file this report. Report only wholesale transactions for gasoline delivered. Exclude bulk and rack sales.

Company Name – Enter the firm’s corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Company Address – Enter the physical street address of the company within California.

Number of Sites – Report the total number of sites that were used to determine the weighted price and volume for each reporting period by region and fuel grade.

California Region – Report price and volume data for fuels delivered to the following regions:

Region	Counties
Central Coast	Monterey, San Benito, San Luis Obispo & Santa Barbara
Desert	Riverside & San Bernardino
Los Angeles Basin	Los Angeles, Orange & Ventura
Mountain	Alpine, Amador, Calaveras, El Dorado, Inyo, Lassen, Modoc, Mono, Nevada, Placer, Plumas, Sierra, Siskiyou, Trinity & Tuolumne
North Coast	Del Norte, Humboldt, Lake & Mendocino
Sacramento Valley	Butte, Colusa, Glenn, Sacramento, Shasta, Sutter, Tehama, Yolo & Yuba
San Diego	San Diego & Imperial
San Francisco Bay Area	Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma
San Joaquin Valley	Fresno, Kern, Kings, Madera, Mariposa, Merced, San Joaquin, Stanislaus & Tulare

Weighted Price – Enter the weighted average transaction price and for all fuels and grades listed on the Report. If done consistently for each report, companies may use a 24-hour period that aligns with the typical “day” that best corresponds to their individual accounting practices when calculating the weighted price.

Volume – Report total volume of delivered wholesale gasoline sales for the reporting period for each region within California, for each fuel specified on the report.

CEC - M07 INSTRUCTIONS

CALIFORNIA MAJOR PETROLEUM PRODUCT MARKETERS REPORT

The California Major Petroleum Product Marketers Report collects data on the previous month's petroleum product acquisitions, dispositions and inventory management activities. Retails sales by service stations and truck stops are excluded.

Product Acquisitions – Break out by source including production from a company's own refinery, product imported from outside California and product received from sources located in California. Include all purchases and other acquisitions.

Refinery Output - Enter the net output of each product (in thousands of barrels) refined at your firm's California refineries (Net output = production during month minus inputs during month)

Imports - Products acquired through import are divided into two categories:

Imports - Enter the amount of all products (in thousands of barrels) received in California from United States sources. Exclude products acquired from sources in California. Include purchases for resale and other acquisitions. Report imports only when the product physically enters California into facilities or equipment owned by your firm or hired by your firm for the purpose of transporting product(s) to California.

Foreign - Enter the amount of all products (in thousands of barrels) from outside of the United States. Include purchases for resale and other acquisitions. Report amounts only when the product physically enters California into facilities or equipment owned by your firm for the purpose of transporting products to California.

California Sources - Enter the amount of products (in thousands of barrels) acquired from California sources. Include purchases for resale, exchange receipts, other acquisitions and unaccounted for additions. Exclude your own refinery output.

Product Dispositions are broken out by "destination" including exports, own consumption, and California shipment. The company's end-of-month product inventory is also in this section. Include sales and exchanges that physically occur in the state, and the other dispositions.

Exports - Product disposition through exporting is accomplished in two ways:

Domestic - Enter the amount of all products (in thousands of barrels transported from California to outlets in other states. Report only when the product physically leaves California through facilities or equipment owned or hired by your firm for the purpose of transporting the product from California.

Foreign - Enter the amount of all products (in thousands of barrels) transported from California to outlets outside of the United States. Report only when the product physically leaves California through facilities or equipment owned or hired by your firm for the purpose of transporting the product from California.

Own Consumption - Enter the amount of product (in thousands of barrels) consumed by your firm. Include products used as refiner fuel and amounts consumed during distribution. Include all amounts lost or used in the maintenance and operation of the firm.

California Shipments - Enter the amount of product (in thousands of barrels) distributed to California receivers. A product is considered distributed when it leaves your facility.

End of Month Inventory: Enter the amount of product (in thousands of barrels) in your firm's possession at refineries, bulk terminals, bulk plants and other storage facilities (except services stations and truck stops). Include the inventory of product owned in refineries, terminals, pipelines, public storage facilities, transportation facilities, and equipment hired by your firm.

Note: Inventory at the end of the month in California must equal the sum of end-of month inventory from previous month and total acquisitions during the month.

CEC-M08 INSTRUCTIONS

CALIFORNIA MAJOR PETROLEUM STORER AND TERMINAL WEEKLY REPORT

The California Major Petroleum Storer and Terminal Weekly Report collects data on fuel, blendstocks and blending component inventories not located at a Refinery in California (inventories at Refineries are reported on CEC-W800). Companies required to file this report are Major Petroleum Storers, Terminal Operators, Refiner and Refineries with Storage and Terminals off the refinery site. The entity with control of the storage tanks (that is, responsible for maintenance, receiving and disbursing inventory and monitoring inventory levels) files this report.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will inform you of your number once data collection is underway.

Terminal Name – Enter the common name you use to refer to the terminal.

Terminal Address – Enter the physical address of where the terminal is located.

Reporting Date – Enter the date for which this form is filled out (Month, Day, and Year).

Total Product Received – Enter the total volume of all crude oil, finished gasoline and distillates, blend stocks and blending components received.

Production – Enter the volume of finished fuels produced.

Receipts – Enter the total receipts as of Friday 7:00 a.m. If a delivery into the terminal ends after the reporting cutoff, please include the balance of the receipt in the following week's report.

Ending Inventory – Enter the inventory on hand as of Friday 7:00 a.m.

CEC – M12 INSTRUCTIONS CALIFORNIA MAJOR PETROLEUM PRODUCT STORERS REPORT

The Major Petroleum Product Storers Report collects monthly data on selected petroleum products acquisitions and disposition and inventory management activities by major petroleum products storers.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Report Period – Enter the four digit number for the year and the 2 digit number for the month of the report.

Product Acquisitions during Month. Include all purchases and other acquisitions.

Imports: Enter total amount of products (in thousands of barrels) acquired from domestic and foreign sources. Include purchases for firm's own consumption, purchases for resale, and other acquisitions.

Domestic: Enter the amount of all imports to California from locations in other states. Exclude products acquired from sources in California. Include purchases for your firm's own consumption, purchases for resale and other acquisitions

Foreign: Enter the amount of all imports from sources outside of the United States. Include purchases for your firm's own consumption, purchases for resale and other acquisitions.

California source: Enter the amount of products (in thousands of barrels) acquired from sources in California. Include purchases for resale, exchange receipts, other acquisitions and unaccounted for additions.

Product Dispositions during Month. Include sales and exchanges that physically occur in the state, and the other dispositions.

Exports: Enter total amount (in thousands of barrels) of products exported to other states and foreign receivers. Include sales for resale, exchange deliveries, and other disbursements.

Domestic: Enter the total amount of products transported to other states. Include sales for resale, exchange deliveries and other disbursements.

Foreign: Enter the total amount of products destined for locations outside of the United States. Include sales for resale, exchange deliveries and other disbursements.

Own Consumption: Enter the total amount of products (in thousands of barrels) consumed in your firm's own operations. Include all amounts lost or used in the maintenance and operation of the firm and all products lost, unaccounted for and /or used by your firm during the month.

California Shipments: Enter total amount of products (in thousands of barrels) distributed to destinations in California. Include sales and exchange deliveries.

END OF MONTH INVENTORY

End-of-month Inventory Enter total product inventory (in thousands of barrels) at the end of the month. Include all inventories at refineries, public storage facilities, bulk terminals, pipelines, etc., in California. Include all inventory (public storage facilities, refineries, terminals, pipelines, etc) in California. Exclude inventories located at service stations and truck stops. NOTE: Inventory at the end of the month must equal the sum of product inventory from previous month and total acquisitions during the month, minus product dispositions during the month.

CEC – M13 INSTRUCTIONS CALIFORNIA REFINERY REPORT

The California Refinery Report collects monthly data on fuel, electricity and steam consumed for all purpose at the refinery.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Refinery Name – Enter the name of the refinery.

Report Month – Enter the two digit number for the year and the 2 digit number for the month of the report.

Quantity – Using the appropriate units for each fuel, report the total amount of each product used at the refinery. Include fuels produced and site and purchased fuels.

CEC-M700 INSTRUCTIONS
CALIFORNIA IMPORTS & EXPORTS INTRASTATE MOVEMENTS REPORT

The Imports & Exports Intrastate Movements Report collects data relating to petroleum product movements into California, exports from the state, and movement within the state of California.

Company Name – Enter the firm’s corporate name. Local offices may each complete and submit forms.

Company ID Number – Leave blank. The CEC will inform you of your number once data collection is underway.

Company Address – Enter the physical address of where the company is located.

Report Date – Enter the Month that corresponds to the reporting period that this form is for.

Product Code – Enter the appropriate product code for the shipment. If the product code is not listed, use the space provided to better describe the petroleum product. For rail shipments, list total product and destination.

Load/Receipt Date – Enter the date when cargo of similar product is fully loaded or completely received from the marine vessel. If load/receipt of cargo begins on a Friday but completes after the reporting period closes, the cargo should be reported as “loaded” or “received” on the next reporting form.

Ship Name – Enter the name of the ship that moved the product.

Load/Receipt Port – Enter the name of the physical location that marine cargo was loaded or received. Please include wharf designation and name of the closest incorporated city.

Country of Origin – Enter the product’s country of origin.

Port(s) of Origin – Enter the product’s port of origin.

Volume – Using thousands of barrels as the unit of measure, enter the amount of product loaded or received.

CEC M782B INSTRUCTIONS MONTHLY SALES REPORT

CEC-M782B collects monthly sales volumes and prices for motor gasoline, No. 2 distillate, propane, and residual fuel oil. CEC Form M782B is collected from Major Product Marketers.

Company Name – Enter the firm's corporate name. Local offices may each complete and submit forms.

Company ID Number – Leave blank. The CEC will inform you of your number once data collection is underway.

Company Address – Enter the physical address of where the company is located.

Report Date – Enter the date for which this form is filled out (Month, Day, and Year).

Sales Volumes – Enter the volume of sales in thousands of gallons for the reporting period.

Price – Enter the price in dollars per gallon for the reporting period.

CEC - M810 INSTRUCTIONS

CALIFORNIA ENERGY COMMISSION MONTHLY REFINERY REPORT

CEC-M810 collects information regarding the balance between the supply (beginning stocks, receipts, and production) and disposition (input, shipments, fuel use and losses, and ending stocks) of crude oil and refined products located at refineries in California. All operating and idle refineries and terminals located in California must submit this report.

Company Name – Enter the firm’s corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number

Refinery Name – Enter the name of the refinery.

Refinery Address – Enter the physical street address of the refinery within California.

Report Month/Year – Enter the month and year for which this report covers.

Stocks – Beginning of the Month - Report all stocks in the custody of the refinery regardless of ownership. Include all products held at captive plants. Stocks quantities should represent actual measured inventories, corrected to 60 degrees Fahrenheit.

Receipts – Report all receipts at the refinery and in transit thereto, using the same criteria as those used for reporting stocks.

Inputs – Report the volumes of the listed products input to the refinery processing units for the purpose of producing finished petroleum products. Do not “net out” the inputs by reporting the difference between inputs and production.

Production – Report gross refinery production during the month for each item listed on the form. Do not “net out” the inputs by reporting the difference between inputs and production.

Shipments – Report all shipments, including inter-company shipments to other refineries, storage facilities, chemical plants, or fractioning facilities.

Fuel Use and Losses – Report all non-processing losses (e.g., spills, fire losses, contamination, etc) by product listed. Exclude refinery processing gains and losses. Exclude fuel use at petrochemical facilities located at the same site as the refinery.

Stocks – End of Month – Automatically calculated on the spreadsheet.

CEC-M900 INSTRUCTIONS
CALIFORNIA ADJUSTED WEEKLY DEALER TANK WAGON PRICE REPORT

The CEC W900 collects data from refineries on delivered wholesale gasoline prices and delivered volumes group by regions of California. All refiners that sold in excess of 840,000 gallons of gasoline the previous calendar year must file this report. Report only wholesale transactions for gasoline delivered. Exclude bulk and rack sales.

Company Name – Enter the firm’s corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Company Address – Enter the physical street address of the company within California.

Number of Sites – Report the total number of sites that were used to determine the weighted price and volume for each reporting period by region and fuel grade.

California Region – Report price and volume data for fuels delivered to the following regions:

Region	Counties
Central Coast	Monterey, San Benito, San Luis Obispo & Santa Barbara
Desert	Riverside & San Bernardino
Los Angeles Basin	Los Angeles, Orange & Ventura
Mountain	Alpine, Amador, Calaveras, El Dorado, Inyo, Lassen, Modoc, Mono, Nevada, Placer, Plumas, Sierra, Siskiyou, Trinity & Tuolumne
North Coast	Del Norte, Humboldt, Lake & Mendocino
Sacramento Valley	Butte, Colusa, Glenn, Sacramento, Shasta, Sutter, Tehama, Yolo & Yuba
San Diego	San Diego & Imperial
San Francisco Bay Area	Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma
San Joaquin Valley	Fresno, Kern, Kings, Madera, Mariposa, Merced, San Joaquin, Stanislaus & Tulare

Weighted Price – Enter the weighted average transaction price and for all fuels and grades listed on the Report. If done consistently for each report, companies may use a 24-hour period that aligns with the typical “day” that best corresponds to their individual accounting practices when calculating the weighted price.

Volume – Report total volume of delivered wholesale gasoline sales for the reporting period for each region within California, for each fuel specified on the report.

CEC-A03 INSTRUCTIONS
CALIFORNIA MAJOR CRUDE OIL TRANSPORTERS ANNUAL REPORT

The Major Crude Oil Transporters Annual Report collects data on various factors relating to pipeline usage. Not included are end users transporting crude oil only between their facilities for their own use, or public storage facilities transporting crude oil only between their own storage, terminal, or warehouse operations.

Company Name – Enter the firm’s corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Pipeline ID Number – Leave blank. The CEC will assign a Pipeline ID Number.

Report Year – Enter the 4-digit year for which you are reporting.

Product Code – Leave blank. The CEC will assign a Product Code.

Pipeline Storage Tank Capacity – Enter the maximum total capacity of the storage facilities (in thousand’s of barrels) owned by the pipeline company. Total capacity is calculated from the physical dimensions of the tanks. Usable storage capacity is listed on a second line. It is calculated by subtracting the volume of crude oil which cannot be used during normal pipeline operations from the total storage volume.

Pipeline Utilization: Enter the maximum volume of crude oil (in thousands of barrels per day) which can be transported through the pipeline in a 24-hour period under normal operating conditions. Average throughput is calculated by dividing the total volume of crude oil transported through the pipeline during the year by the number of stream days during that year.

Receipts to Pipeline Systems: Enter, by source, the volume (in thousands of barrels) of crude oil received by the pipeline. The sum of the categories should equal the total yearly pipeline receipts. Transportation methods not specifically listed should be included under “Other.” This category is to also include receipts from other pipeline systems that feed into this system. Include receipts from a system owned by your firm which feeds into this system.

Deliveries from Pipeline System to (Refineries, Tankers, Barges or Other Pipeline Systems) - Enter the volume (in thousands of barrels) of the crude oil delivered into the specified destination. Crude oil leaving this system by methods other than those listed should be included under “Other.” Also included in this category are amounts feeding from this pipeline system into another system, regardless of the ownership of the other system.

Deliveries from Pipeline System to Out-of-State Receivers – Enter the volume (in thousands of barrels) of crude oil delivered from this pipeline system into another system or method of transport with a destination outside of California. This figure should also be included in “Deliveries from Pipeline System to” section.

System description – Attach a description of the crude oil pipeline system with sufficient detail to provide a thorough understanding of the system. The description should include information on the physical equipment for each segment, such as pipeline diameter, whether or not the pipeline is heated, pumping stations, etc. The description should also include pipeline interconnects, maps, gathering systems, and identification numbers keyed to the map.

**CEC – A04 INSTRUCTIONS
CALIFORNIA REFINERS ANNUAL REPORT**

The California Refiners Annual Report collects data from all refiners and refineries in California.

Company Name – Enter the firm’s corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Refinery Name – Enter the name of the refinery. Be sure to include the city name in the title.

Refinery ID Number – Enter the “EIA Refinery ID Code” issued to you by the Energy Information Administration.

Crude Oil Receipts by Point of Origin:

Crude Oil, Domestic - Enter the total amount of domestic crude oil (in thousands of barrels) received at the refiner during the year reported. Indicate the percentage of the total crude oil received from each of the origins within the United States. The sum of the percentages for domestic crude oil should equal 100 percent of that received at the refinery during the year reported.

Crude Oil, Foreign - Enter the total amount of foreign crude oil (thousands of barrels) received at the refinery during the year reported. Indicate what percentage of the total foreign crude oil was received from each of the specified origins. The sum of the percentages for foreign crude oil should equal 100 percent of that received at the refinery during the reporting year. If the sum does not equal 100 percent, please attach an explanation.

Shipments by Transport Method – For each product, enter the percentage of the yearly shipments by method of transportation from the refinery. The sum of the different methods for each product should equal 100 percent. For example, the total of boxes A-E for Product Code 150 should equal 100 percent of the total yearly shipments of motor gasoline.

Receipts at the Refinery – Enter the total amount of each petroleum product (in thousands of barrels) received at the refinery by point of origin. Exclude refinery output received from your firm’s refineries located in California.

CEC-A06 INSTRUCTIONS

CALIFORNIA MAJOR PRODUCT TRANSPORTERS ANNUAL REPORT

The California Major Product Transporters Annual Report collects data on product pipeline systems. End users transporting only between their own or leased facilities are not Transporters.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Pipeline ID Number – Leave blank. The CEC will assign a Pipeline ID Number.

Report Year – Enter the four digit number for the year of the report.

Product – For specific definitions of each product, please refer to the PIIRA Regulations. The petroleum products to be reported are motor gasoline (total for oxygenated, reformulated unleaded), aviation fuels, distillates (total of low and high sulfur distillate fuels), and residual fuels (total of both high and low sulfur residual fuel).

Pipeline Capacity Information – The information requested on each pipeline system's capacity is as follows:

Pipeline Storage Tank Capacity – Enter the total capacity of the storage facilities (in thousands of barrels) owned by the pipeline company. Total tank capacity is based on physical dimensions of the tank, rather than usable storage capacity.

Usable Storage Tank Capacity – Enter the total usable storage tank capacity (in thousands of barrels). Usable storage tank capacity is defined as the total storage capacity minus the volume which cannot be used for normal operations.

Maximum Throughput – Enter the maximum volume of products (in thousands of barrels) which can be transported through the pipeline in a 24-hour period under normal conditions.

Average Throughput – Enter the total figure (in thousands of barrels) calculated by dividing the total volume of petroleum products transported through the pipeline during the reporting year by the number of stream days that year.

Receipts to Pipeline:

Refinery Storage Facility – Enter the total volume of products (in thousands of barrels) entering the pipeline from refinery storage facilities. Include product shipments from other terminals into or via refinery storage facilities.

Other Product Pipelines – Enter the total volume of products (in thousands of barrels) entering the pipeline from another product pipeline. Include the amount received from a system owned by your firm which intersects this system.

Shipments from Pipeline - The information requested on each pipeline system's capacity is as follows:

Shipments to California Terminals – Enter the volume of products (in thousands of barrels) leaving this pipeline system and entering a distribution point within California.

Other Product Pipelines – Indicate the volume of products (in thousands of barrels) transferred from this pipeline system to another product pipeline system. Include amounts leaving this pipeline system and entering another pipeline system owned by your firm.

Out-of-State – Enter the volume of products (in thousands of barrels) leaving California to out-of-state purchasers.

System Description – Attach a description of the product pipeline system with sufficient detail to provide a thorough understanding of the system. The description should include information on the physical equipment for each segment, such as pipeline diameter, pumping stations, etc. The description should also include appropriate explanations, preferably with the aid of a map and/or diagram, identifying the location of points of connection between the segments and the points of interconnection with other pipeline systems. Pipeline system identification numbers should be keyed to the map or diagram.

CEC-A08 INSTRUCTIONS
CALIFORNIA MAJOR PETROLEUM STORER ANNUAL REPORT

The California Major Petroleum Storer Annual Report collects data on total storage capacity and storage capacity in use for each petroleum product.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Facility Name – Enter the name of the terminal or tank farm as well as its city location (i.e., Vinvale Terminal, South Gate).

Facility Address – Enter the physical address of the terminal or tank farm including cross-streets.

Reporting Date – Enter the date the report is filled out.

Reporting Year – Enter the four digit number for the year of the report.

Tank Identification – Report the tank name used internally by your firm.

Roof Type – Indicate the type of roof the tank has as of the reporting date. Types include, but not limited to, Fixed, Floating Internal, Floating External, and Domed.

Product Abbreviations – Use the following abbreviations for the associated product descriptions and report the total storage capacity available for the following groups of fuels and blending components. For tanks that have switched service throughout the year, indicate the type of service at the time this form is completed

Mogas	Motor Gasolines
Blends	Gasoline Blendstocks
Crude	Crude Oil
Dist	Distillates
Oxy	Oxygenates
Other	Specify

Physical Maximum Capacity - Report the total storage capacity (in barrels) of the storage tank in use at the end of the year. Total storage capacity is based on physical dimensions or shell capacity of the tank, rather than usable storage capacity. Storage tanks at retail stations or truck stops should not be included in this report.

Tank Heel and Net Usable Capacity – Enter both the typical tank heel (on drain-dry tanks this will be zero) and the resulting net usable capacity of the tank. The net usable capacity should be the difference between the maximum fill of the tank (not shell capacity) and the tank heel.

**CEC-A10 INSTRUCTIONS
CALIFORNIA MAJOR PETROLEUM PRODUCT MARKETER ANNUAL
TRANSPORTATION REPORT**

The California Major Petroleum Product Marketer Annual Transportation Report collects data on the method of transportation of products, statewide, from the reporter's marketing facilities.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Report Year – Enter the four digit number for the year of the report.

Shipments by Transportation Method – For each specific product, enter the percentage of the total yearly shipments by transportation mode. The sum of the percentages of the transportation modes for each product should equal 100 percent. Note, if a specific product travels by more than one mode, each mode must be included. On this report, double counting is acceptable to determine the importance of each transportation mode as the greater than 100 percent figure will indicate.

Total Shipments – Enter the total amount for each product (in thousands of barrels) shipped during the year reported. The total shipments can include double counting if a product was moved by more than one transportation mode. This total also included out-of-state shipments.

CEC-A11 INSTRUCTIONS
CALIFORNIA MAJOR PETROLEUM PRODUCT STORERS ANNUAL
TRANSPORTATION REPORT

The California Major Petroleum Product Storers Annual Transportation Report collects data on each firm's receipts from locations within California, as well as from outside of the state.

Company Name – Enter the firm's corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Report Year – Enter the four digit number for the year of the report.

Primary Business Activity – Enter the code number from the table which most accurately describes your firm's principle function. Enter only one code number.

- 01 – Utilities
- 02 – Farm
- 03 – Cannery and Food Processors
- 04 – Trucking and Freight
- 05 – Marine Fleet
- 06 – Aviation
- 07 – Railroad
- 08 – Other Interstate Carriers
- 09 – Taxi
- 10 – Municipal Services (except transit)
- 11 – Region, County, Municipal Transit
- 12 – Vehicle or Truck Rental
- 13 – Other Vehicle Fleet
- 14 – Petroleum
- 15 – Other: Specify

Receipts from California Sources – If product is received from sources located in California provide a breakdown of the year's total shipments by the method of transportation used immediately prior to your receipt of the product. The sum of the percentages attributable to each transportation mode for each product should equal 100 percent.

Receipts from Out-of-State Sources – If product is received from sources located outside of California provide a breakdown of the year's total shipments by the method of transportation used immediately prior to your receipt of the product. The sum of the percentages attributable to each transportation mode for each product should equal 100 percent.

CEC-A14 and A14X INSTRUCTIONS
CALIFORNIA MAJOR CRUDE OIL PRODUCERS ANNUAL TEOR FUEL REPORT

The California Major Crude Oil Producers Annual TEOR Fuel Report collects data on Thermally Enhanced Oil Recovery (TEOR) fuel use by Major Crude Oil Producers.

A separate report must be filed for each oil field. Enter the appropriate oil field name and three digit oil field codes in the space provided at the top of the form for each oil field filing (a listing of oil fields and their codes in on the right side of the form). When Code 199 (all other fields) is used, list field names in adjacent spaced provided.

TEOR fuels use data is reported under two categories: crude oil burned as TEOR fuel and natural gas burned as TEOR fuel.

Company Name – Enter the firm’s corporate name.

Company ID Number – Leave blank. The CEC will assign a Company ID Number.

Report Year – Enter the four digit number for the year of the report.

Designated Oil Field and Code – Select the appropriate producing oil field code number for the data being submitted from the listed codes given and place in the oil field code block.

Thermally Enhanced Oil Recovery (TEOR) Fuel – Enter the amount (in barrels) of crude oil burned as TEOR fuel by your firm for each month of the year for which you are reporting. Enter the total amount (in thousands of cubic feet) of natural gas burned as TEOR fuel by your firm for each month of the year for which you are reporting.

A14X – TEOR Steam Use – Use the same form (CEC-A14) and indicate the monthly amount of steam received from cogeneration plants for TEOR operations, using MMBtu's as the unit of measure.

A15 – ANNUAL RETAIL FUEL OUTLET SURVEY

The report collects information on the number, location and types of fueling stations located in California. A separate report must be filed for each retail fuel facility. Refiners, Jobbers and Exempt Fuel Transporters must file this report for each of the fueling station sites where they deliver transportation fuels.

Facility Name – Enter the common name of the facility.

Brand Name – If applicable, enter the brand name of the fuel products sold at the facility.

Physical Address – Enter the physical address of the facility.

Normal hours of operation – Enter the normal hours of operation of the facility.

Product – For each product listed, enter the number of Above-Ground Tanks (AGTs) and Underground Storage Tanks (UST) and their respective capacities.

Sales Volumes - Enter the annual sales volumes for each of the products listed.

Facility Information – Check the box that applies to the type of facility ownership, type of operation and associated business amenities.

PUBLIC RESOURCES CODE
SECTION 25350-25366
(as of January 1, 2004)

25350. (a) The Legislature finds and declares that the petroleum industry is an essential element of the California economy and is therefore of vital importance to the health and welfare of all Californians.

(b) The Legislature further finds and declares that a complete and thorough understanding of the operations of the petroleum industry is required by state government at all times to enable it to respond to possible shortages, oversupplies, or other disruptions and to assess whether all consumers, including emergency service agencies, state and local government agencies, and agricultural and business consumers of petroleum products have adequate and economic supplies of fuel.

(c) The Legislature further finds and declares that information and data concerning all aspects of the petroleum industry, including, but not limited to, crude oil production, production and supplies of finished branded and unbranded gasoline, supplies of diesel fuel and other distillates, supplies of blendstocks used to make gasoline and other refined products, refining, product output, exports of finished gasoline, diesel fuel, and blendstocks, prices, distribution, demand, and investment choices and decisions are essential for the state to develop and administer energy policies that are in the interest of the state's economy and the public's well-being.

25352. This chapter shall be known and may be cited as the Petroleum Industry Information Reporting Act of 1980.

25354. (a) Each refiner and major marketer shall submit information each month to the commission in such form and extent as the commission prescribes pursuant to this section. The information shall be submitted within 30 days after the end of each monthly reporting period and shall include the following:

(1) Refiners shall report, for each of their refineries, feedstock inputs, origin of petroleum receipts, imports of finished petroleum products and blendstocks, by type, including the source of those imports, exports of finished petroleum products and blendstocks, by type, including the destination of those exports, refinery outputs, refinery stocks, and finished product supply and distribution, including all gasoline sold unbranded by the refiner, blender, or importer.

(2) Major marketers shall report on petroleum product receipts and the sources of these receipts, inventories of finished petroleum products and blendstocks, by type, distributions through branded and unbranded distribution networks, and exports of finished petroleum products and blendstocks, by type, from the state.

(b) Each major oil producer, refiner, marketer, oil transporter, and oil storer shall annually submit information to the commission in such form and extent as the commission prescribes pursuant to this section. The information shall be submitted within 30 days after the end of each reporting period, and shall include the following:

(1) Major oil transporters shall report on petroleum by reporting the capacities of each major transportation system, the amount transported by each system, and inventories thereof. The commission may prescribe rules and regulations that exclude pipeline and

transportation modes operated entirely on property owned by major oil transporters from the reporting requirements of this section if the data or information is not needed to fulfill the purposes of this chapter. The provision of the information shall not be construed to increase or decrease any authority the Public Utilities Commission may otherwise have.

(2) Major oil storers shall report on storage capacity, inventories, receipts and distributions, and methods of transportation of receipts and distributions.

(3) Major oil producers shall, with respect to thermally enhanced oil recovery operations, report annually by designated oil field, the monthly use, as fuel, of crude oil and natural gas.

(4) Refiners shall report on facility capacity, and utilization and method of transportation of refinery receipts and distributions.

(5) Major oil marketers shall report on facility capacity and methods of transportation of receipts and distributions.

(c) Each person required to report pursuant to subdivision (a) shall submit a projection each month of the information to be submitted pursuant to subdivision (a) for the quarter following the month in which the information is submitted to the commission.

(d) In addition to the data required under subdivision (a), each integrated oil refiner (produces, refines, transports, and markets in interstate commerce) who supplies more than 500 branded retail outlets in California shall submit to the commission an annual industry forecast for Petroleum Administration for Defense, District V (covering Arizona, Nevada, Washington, Oregon, California, Alaska, and Hawaii). The forecast shall include the information to be submitted under subdivision (a), and shall be submitted by March 15 of each year. The commission may require California-specific forecasts. However, those forecasts shall be required only if the commission finds them necessary to carry out its responsibilities.

(e) The commission may by order or regulation modify the reporting period as to any individual item of information setting forth in the order or regulation its reason for so doing.

(f) The commission may request additional information as necessary to perform its responsibilities under this chapter.

(g) Any person required to submit information or data under this chapter, in lieu thereof, may submit a report made to any other governmental agency, if:

(1) The alternate report or reports contain all of the information or data required by specific request under this chapter.

(2) The person clearly identifies the specific request to which the alternate report is responsive.

(h) Each refiner shall submit to the commission, within 30 days after the end of each monthly reporting period, all of the following information in such form and extent as the commission prescribes:

(1) Monthly California weighted average prices and sales volumes of finished leaded regular, unleaded regular, and premium motor gasoline sold through company-operated retail outlets, to other end-users, and to wholesale customers.

(2) Monthly California weighted average prices and sales volumes for residential sales, commercial and institutional sales, industrial sales, sales through company-operated retail outlets, sales to other end-users, and wholesale sales of No. 2 diesel fuel and No. 2 fuel oil.

(3) Monthly California weighted average prices and sales volumes for retail sales and wholesale sales of No. 1 distillate, kerosene, finished aviation gasoline, kerosene-type jet

fuel, No. 4 fuel oil, residual fuel oil with 1 percent or less sulfur, residual fuel oil with greater than 1 percent sulfur and consumer grade propane.

(i) (1) Beginning the first week after the effective date of the act that added this subdivision, and each week thereafter, an oil refiner, oil producer, petroleum product transporter, petroleum product marketer, petroleum product pipeline operator, and terminal operator, as designated by the commission, shall submit a report in the form and extent as the commission prescribes pursuant to this section. The commission may determine the form and extent necessary by order or by regulation.

(2) A report may include any of the following information:

(A) Receipts and inventory levels of crude oil and petroleum products at each refinery and terminal location.

(B) Amount of gasoline, diesel, jet fuel, blending components, and other petroleum products imported and exported.

(C) Amount of gasoline, diesel, jet fuel, blending components, and other petroleum products transported intrastate by marine vessel.

(D) Amount of crude oil imported, including information identifying the source of the crude oil.

(E) The regional average of invoiced retailer buying price. This subparagraph does not either preclude or augment the current authority of the commission to collect additional data under subdivision (f).

(3) This subdivision is intended to clarify the commission's existing authority under subdivision (f) to collect specific information. This subdivision does not either preclude or augment the existing authority of the commission to collect information.

25356. (a) The commission, utilizing its own staff and other support staff having expertise and experience in, or with, the petroleum industry, shall gather, analyze, and interpret the information submitted to it pursuant to Section 25354 and other information relating to the supply and price of petroleum products, with particular emphasis on motor vehicle fuels, including, but not limited to, all of the following:

(1) The nature, cause, and extent of any petroleum or petroleum products shortage or condition affecting supply.

(2) The economic and environmental impacts of any petroleum and petroleum product shortage or condition affecting supply.

(3) Petroleum or petroleum product demand and supply forecasting methodologies utilized by the petroleum industry in California.

(4) The prices, with particular emphasis on retail motor fuel prices, including sales to unbranded retail markets, and any significant changes in prices charged by the petroleum industry for petroleum or petroleum products sold in California and the reasons for those changes.

(5) The profits, both before and after taxes, of the industry as a whole and of major firms within it, including a comparison with other major industry groups and major firms within them as to profits, return on equity and capital, and price-earnings ratio.

(6) The emerging trends relating to supply, demand, and conservation of petroleum and petroleum products.

(7) The nature and extent of efforts of the petroleum industry to expand refinery capacity and to make acquisitions of additional supplies of petroleum and petroleum products,

including activities relative to the exploration, development, and extraction of resources within the state.

(8) The development of a petroleum and petroleum products information system in a manner that will enable the state to take action to meet and mitigate any petroleum or petroleum products shortage or condition affecting supply.

(b) The commission shall analyze the impacts of state and federal policies and regulations upon the supply and pricing of petroleum products.

25357. The commission shall obtain and analyze monthly production reports prepared by the State Oil and Gas Supervisor pursuant to Section 3227.

25358. (a) Within 70 days after the end of each preceding quarter of each calendar year, the commission shall publish and submit to the Governor and the Legislature a summary, an analysis, and an interpretation of the information submitted to it pursuant to Section 25354 and information reviewed pursuant to Section 25357. This report shall be separate from the report submitted pursuant to Section 25322. Any person may submit comments in writing regarding the accuracy or sufficiency of the information submitted.

(b) The commission shall prepare a biennial assessment of the information provided pursuant to this chapter and shall include its assessment in the biennial fuels report prepared pursuant to Section 25310.

(c) The commission may use reasonable means necessary and available to it to seek and obtain any facts, figures, and other information from any source for the purpose of preparing and providing reports to the Governor and the Legislature. The commission shall specifically include in the reports its analysis of any unsuccessful attempts in obtaining information from potential sources, including the lack of cooperation or refusal to provide information.

(d) Whenever the commission fails to provide any report required pursuant to this section within the specified time, it shall provide to all members of the Legislature, within five days of the specified time, a detailed written explanation of the cause of any delay.

25362. (a) The commission shall notify those persons who have failed to timely provide the information specified in Section 25354. If, within five days after being notified of the failure to provide the specified information, the person fails to supply the specified information, the person shall be subject to a civil penalty of not less than five hundred dollars (\$500) nor more than two thousand dollars (\$2,000) per day for each day the submission of information is refused or delayed, unless the person has timely filed objections with the commission regarding the information and the commission has not yet held a hearing on the matter, or the commission has held a hearing and the person has properly submitted the issue to a court of competent jurisdiction for review.

(b) Any person who willfully makes any false statement, representation, or certification in any record, report, plan, or other document filed with the commission shall be subject to a civil penalty not to exceed two thousand dollars (\$2,000).

(c) For the purposes of this section, the term "person" shall mean, in addition to the definition contained in Section 25116, any responsible corporate officer.

25364. (a) Any person required to present information to the commission pursuant to Section 25354 may request that specific information be held in confidence. Information requested to be held in confidence shall be presumed to be confidential.

(b) Information presented to the commission pursuant to Section 25354 shall be held in confidence by the commission or aggregated to the extent necessary to assure confidentiality if public disclosure of the specific information or data would result in unfair competitive disadvantage to the person supplying the information.

(c) (1) Whenever the commission receives a request to publicly disclose unaggregated information, or otherwise proposes to publicly disclose information submitted pursuant to Section 25354, notice of the request or proposal shall be provided to the person submitting the information. The notice shall indicate the form in which the information is to be released. Upon receipt of notice, the person submitting the information shall have 10 working days in which to respond to the notice to justify the claim of confidentiality on each specific item of information covered by the notice on the basis that public disclosure of the specific information would result in unfair competitive disadvantage to the person supplying the information.

(2) The commission shall consider the respondent's submittal in determining whether to publicly disclose the information submitted to it to which a claim of confidentiality is made. The commission shall issue a written decision which sets forth its reasons for making the determination whether each item of information for which a claim of confidentiality is made shall remain confidential or shall be publicly disclosed.

(d) The commission shall not make public disclosure of information submitted to it pursuant to Section 25354 within 10 working days after the commission has issued its written decision required in this section.

(e) No information submitted to the commission pursuant to Section 25354 shall be deemed confidential if the person submitting the information or data has made it public.

(f) With respect to petroleum products and blendstocks reported by type pursuant to paragraph (1) or (2) of subdivision (a) of Section 25354 and information provided pursuant to subdivision (h) or (i) of Section 25354, neither the commission nor any employee of the commission may do any of the following:

(1) Use the information furnished under paragraph (1) or (2) of subdivision (a) of Section 25354 or under subdivision (h) or (i) of Section 25354 for any purpose other than the statistical purposes for which it is supplied.

(2) Make any publication whereby the information furnished by any particular establishment or individual under paragraph (1) or (2) of subdivision (a) of Section 25354 or under subdivision (h) or (i) of Section 25354 can be identified.

(3) Permit anyone other than commission members and employees of the commission to examine the individual reports provided under paragraph (1) or (2) of subdivision (a) of Section 25354 or under subdivision (h) or (i) of Section 25354.

(g) Notwithstanding any other provision of law, the commission may disclose confidential information received pursuant to subdivision (a) of Section 25304 or Section 25354 to the State Air Resources

Board if the state board agrees to keep the information confidential.

With respect to the information it receives, the state board shall be subject to all pertinent provisions of this section.

25366. Any confidential information pertinent to the responsibilities of the commission specified in this division which is obtained by another state agency shall be available to the commission and shall be treated in a confidential manner.